

## Fast Forward Charter High School Board of Trustees Meeting held January 18, 2018.

### Board Members Present

Board Chair, Richard West  
Member, Janice Saunders  
Member, Lynn Hobbs

### Others Present

Business Manager, Ryan Marchant  
Principal, Jill Lowe  
Assessment Director, Alex Garrett

Meeting called to order 4:03 p.m.

### Financial Audit Review

Business Manager, Ryan Marchant discussed Financial Audit Report dated June 30, 2017 provided by Squire.

### Statement of Financial Position 2017/ 2016

Total Assets	\$2,980,149	\$3,111,033
Total Liabilities	\$2,499,458	\$2,574,994
<b>Total Net Assets</b>	<b>\$480,691</b>	<b>\$536,038</b>

### Statement of Activities 2017/ 2016

#### Unrestricted Net Assets:

##### Revenues and support:

##### Local:

Tuitions and fees	\$ 23,680	\$ 24,349
Food sales	\$ 5,773	-
Contributions	\$ 102,359	\$ 18,800
Other	\$ 1,457	-
State	\$ 1,721,865	\$ 1,750,765
Federal	\$ 158,603	\$ 156,824

<b>Total revenues and support</b>	<b>\$2,013,737</b>	<b>\$1,950,738</b>
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#### Expenses:

##### Program services:

School	\$ 1,802,636	\$ 1,713,867
Food services	\$ 68,994	\$ 55,877

Total program services	\$1,871,630	\$1,769,744
Supporting services		
General	\$ 197,454	\$ 216,954
<b>Total expenses</b>	<b>\$2,069,084</b>	<b>\$1,986,698</b>
Loss on redemption of bonds payable	-	\$ 131,658
<b>Total expenses and loss</b>	<b>\$2,069,084</b>	<b>\$2,118,356</b>
<b>Change in Net Assets</b>	<b>\$ (55,347)</b>	<b>\$ (167,618)</b>
<b>Net Assets Beginning of Year</b>	<b>\$536,038</b>	<b>\$703,656</b>
<b>Net Assets End of Year</b>	<b>\$480,691</b>	<b>\$536,038</b>

- Statement of Cash Flows

### Statement of Functional Expenses

Total Expenses	\$2,069,084	\$1,986,698
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- Notes to Financial Statements

### Wellness Policy

There is a State Review for the Lunch Program in March. As part of this, Fast Forward is to review and update items in the policy. Because Fast Forward's lunch is provided through Logan City School District, Fast Forward recommends adopting some items in Logan City's Wellness Policy. This does require Formal Board Action.

Board Approves Motion.

Janice has concerns with the Wellness Policy. What policies/support does the school have in place as far as mental health; on a broader spectrum etc., if any?

- Literacy Program
- Adult Roles class, implemented in the SpEd Program.

**The Board would like to revisit and discuss Janice's concerns regarding policies in place for Mental Health, in the following Board Meeting.**

**Naloxone (Narcan): To block or reverse the effects of opioid medication, including extreme drowsiness, slowed breathing, or loss of consciousness. An opioid is sometimes called a narcotic.**

Working in conjunction with the School Nurse, Jill has put together a Naloxone Policy, to provide assistance to anyone that may be suffering from an opioid overdose. Fast Forward Faculty and Staff was trained in August 2017 on how to administer Naloxone and where it is stored in the School.

Members of the Board suggest a larger Policy governing Emergency Services rather than strictly Naloxone, including, but not limited to the following:

- CPR
- Heimlich
- EpiPen™ (epinephrine administered by auto-injector)
- Provide Annual Training to all faculty and staff members.
- Assessments following training.

**Board Member, Lynn Hobbs motions this to a second reading. Janice Saunders seconds the motion.**

### **Non- Voting Discussion Items**

Jill announced a potential Board Member, Teresa Olsen. In place of Erinn Brewer, who has resigned from the Board.

Current student headcount is 248.

### **CAPSA Grant.**

Fast Forward has received a grant from CAPSA to provide community outreach assistance. We are currently in a 6 month planning phase; giving Fast Forward time to put together a needs assessment for the school. A job description is currently being produced for a Full Time Counselor at Fast Forward. Looking for someone with flexibility that can be available in the evenings.

Jill has a goal to work towards making Fast Forward a Community Center in the evenings where families can have access to mental and medical assistance. Things that you aren't currently getting in the community. There area number of parents where there's a disconnect. Jill would like to have someone come in and be available to families in the evenings 1-2 nights a week. Possibly have a couple of groups.

Meeting Adjourned at 5:16 p.m.