



EAST FORWARD CHARTER HIGH SCHOOL

Dear Parent or Guardian,

Since October 2009, Fast Forward Charter High School has been providing student access to UtahFutures, an on-line education and career planning system. UtahFutures was developed through the collaboration of the Utah State Office of Education, The Utah System of Higher Education, the Utah Department of Workforce Services, The Utah Library System, and the Utah State-wide GEAR-UP Grant.

In September 2014, students in grades 7 – 12 will have an opportunity to create an individual student profile that they can request to be connected to their local school. The steps, in order, are as follows:

- The student creates a profile with an individualized user name and password. The student will need to remember the answers to two security questions if he or she needs to recover that password. No one other than the student will have access to the password.
- As part of the student profile creation, the student can send a request to their local school to be connected to the school as a student.
- In order to complete the UtahFutures connection, a school counselor or other qualified educator at the school must accept the student's profile as a registered student at the school and
- The school must sign off that the student has permission, as outlined in the Family Education Rights and Privacy Act (FERPA) regulations, to create and use an individual profile : <http://www2.ed.gov/policy/gen/guid/fpco/index.html>
- If the school counselor or other educator declines the connection, the student will still be able to browse UtahFutures, but the student will not be able to save any assessment results, any scholarship search results, any college or university search results and any other critical information necessary for an effective PLAN for College and Career Ready.

Please be aware that the following information may be collected and stored as part of an individual student's profile:

- 1) Personalized resume, which can include home address and phone number, education and work history, interests, hobbies and extracurricular activities.
- 2) Results from the following interest and career assessments:
 - Reality Check—Reality Check is a career development activity that helps student envision their future and then evaluate how well their education and career goals will support that future vision.



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- Career Cluster Inventory—Students rate 80 activities on how much they think they would enjoy doing them. Most of these activities are things they have done before. Answers are used to identify which of the 16 National Career Clusters a student might find most interesting.
 - Interest Profiler—Interest Profiler helps users identify interests and match them with a wide variety of careers. It doesn't tell users what they should be but organizes interests in six broad categories of work related to personality characteristics.
 - Work Importance Locator—Instead of questions, the Work Importance Locator uses twenty (20) cards with statements about different aspects of work. Users sort the cards into groups, based on how important the statement on each card is to the users ideal job - the kind of job the user would most like to have. There are five (5) levels of importance from Most Important to Least Important.
 - Entrepreneur's Assessment—The Entrepreneurial Career Assessment Form can help users learn more about entrepreneurs and more about themselves. By taking the assessment, users can gain insight into the differences between being self-employed and working for an employer.
- 3) Students may also save information regarding:
- Scholarship searches, including personal and family characteristics such as parent's level of education and any religious affiliations. This information will help student's access scholarships and information supportive of their background.
 - Post-high school education and training searches, including colleges, universities and other training programs, including "following" colleges and universities, and inviting them to make contact with the student. Student contact details will be anonymous to the colleges and universities.
 - Programs of study, including intended training after high school.
 - Occupations of interest, including top choices for future employment.
- 4) Students will need a valid e-mail address for the password recovery process. We recommend using school assigned student e-mail accounts or parent e-mail accounts.

Please indicate your permission for your student to use the elements of the student profile described above by signing and dating below. Be sure to include the name of the student and your relationship to the student.

Student Name (Please Print) _____

Your Name (Please Print) _____

Relationship to the student (Please Print) _____

Your Signature _____

Date _____