



FAST FORWARD

CHARTER HIGH SCHOOL

How to Register Your Student Online

Registration must be completed whether your student is new or returning.

If at anytime you are presented with an error or do not know how to proceed please email onlinesupport@ffchs.org for the quickest response.

1. Go to www.ffchs.org and click “Enroll Now”.
2. Scroll down until you see the “Enroll & Register Online” button and follow the link to the Fast Forward’s Aspire page.
3. You will now be presented with four different options for who and how you are registering:
 - a. New Student
 - i. I already have an Aspire account.
 1. This option is for parents/guardians who already have a student enrolled at Fast Forward, have an Aspire account, and are enrolling a new student.
 - ii. I do not have an Aspire account.
 1. This option is for parents/guardians who do not have a student currently enrolled at Fast Forward and are enrolling a new student.
 - b. Current Student Registration
 - i. I already have an Aspire account.
 1. This option is for parents/guardians who already have a student enrolled at Fast Forward and have an Aspire account.
 - ii. I do not have an Aspire account.
 1. This option is for parents/guardians who already have a student enrolled at Fast Forward, but do not have an Aspire account.
 - a. When you click “Request a Username” you will be taken to a new screen where you will need your student’s Student ID (lunch number, four digits, ex: 1234) and your student’s date of birth.
 - b. If a match is found, you will then be taken to another screen where you will select your name (the list of names is generated based on the primary contact names) and create your own username and password.
4. New Students Registration
 - a. If you are filling out the document for a new student, you will need to enter all the information for you and your student: Name, Demographics, Contact Information, Special Programs, Previous School, etc.



FAST FORWARD

CHARTER HIGH SCHOOL

- b. After you have completed the enrollment information you will be taken to several documents that you and your student must review and sign before your registration will be sent to Fast Forward.
5. Current/Returning Students Registration
 - a. If your student is returning to Fast Forward all the information will be filled out based on your previous year's registration.
 - b. **You must review and update any information that is out of date such as address, phone number, and email.**
 - c. Once you have verified the information is correct you will be taken to a new screen to review documents that you and your student must review and sign before your registration is sent to Fast Forward.
6. Registration Complete
 - a. If you have completed your above tasks your students will be registered for the new school year.
 - b. If additional information is required from the school a representative will reach out.
 - c. Certain documents still need to be presented to an official at the school such as Birth Certificate, Immunizations, Fee Waivers, etc.
 - d. If you have any further questions or concerns regarding your student's registration please call 435-713-4255 or email onlinesupport@ffchs.org.