



# FAST FORWARD

## CHARTER HIGH SCHOOL

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### CTE Meeting Minutes

October 4, 2023

In Attendance – Andy Worrall, Shandee Chambers, Tyson Budge, Steve Bennett, Ryan Conger, Andy Lorimer

#### Items Discussed

- Individual budgets have been distributed, but waiting for final numbers from the state.
- Purchasing methods were discussed, including getting proper permission prior, keeping within monthly spending allotment, and completing budget proposals.
- Advisory Board Discussion – Tyson’s report on his advisory board meeting. All CTE teachers are to hold advisory board meetings this year and send agendas/minutes to CTE Director.
- Safety Plan – Andy W send out safety video he uses at the start of each class. Discussed using this as the online day quiz. Will have Safety Plan with policies and procedures by the end of the year.
- The Value of a Pathway – Discussed setting up a Canvas course or quiz where pathways can be explored by students.
- CTE Director will hold training for Special Ed para’s that proctor CTE tests for students that need accomodations.